Federal City Performing Arts Association
Board of Directors Meeting Minutes

Wednesday, February 16, 2000
2801 M St., NW, Washington, DC

Present: Darrell Lewis, Fred Boykin, Jerry Carpenter, Jeff Peirce, Chip Heath, Kris Marshall, Joe Vignali, Steve Herman, Mark Ohnmacht, Gordon McGraw, Thom Gibb, Wallace Whitworth
Absent: Ron Sabacek
Staff: Greg Ruffer, John Perkins
Guests:

I. Call to Order
Lewis called the meeting to order at 7:03 PM.

II. Approval of Minutes
Boykin moves to approve the minutes as amended, Vignali seconds. Unanimously approved.

III. Finance Report

Peirce presented the finance report. See report for full details. Note that through the month of Jan. revenue was more on budget. Heath asked if dues payments have helped the budget situation and Peirce replied that, a significant number of people were behind in payments. Invoices have been processed. Boykin indicated that we must be better at enforcing payment policies since dues are an annual obligation. Lewis indicated that we have made progress but we need to contact individual members about payment.

Carpenter moves the acceptance of the Finance Report, Gibb seconds, Unanimous in favor.
Peirce presented the changes to the budget as follows:

The following change to the Operating Plan is proposed:

a) Relocate the Pride Concert from a local church to Lisner Auditorium;
b) Delete the Targeted Fundraising and Sponsorship Program;
c) Delete Let Us Entertain You concert;
d) Delete after concert party, Pride concert (combine with end-of-year annual awards banquet);
e) Add "Light My Steps", March 10th;
f) Add Dining for the Arts, April 8th;
g) Add Second Annual Art Auction, May 20th

Heath moves to accept the change to the operating plan. Carpenter seconds. Unanimous in favor.

To support the changes in the Operating Plan, the following budget amendment is proposed:

- Increase Music Department expenses by $330 to $166,690 and decrease revenue expectations by $16,600 to $132,650. These actions increase the deficit for this department by $16,930 to $34,040;
- Decrease Membership Department expenses by $1,000 to $17,350 and decrease revenue expectations by $2,460 to $32,100. These actions decrease the surplus for this department by $1,460 to $14,750;
- Increase Community Outreach Department expenses by $12,000 to $39,940 and leave revenue expectations unchanged at $27,250. These actions increase the deficit for this department by $12,000 to $12,690;
- Increase Development Department expenses by $500 to $900 and increase revenue expectations by $22,000 to $44,150. These actions increase the surplus for this department by $21,500 to $43,250;

- Decrease Capital Club Department expenses by $5,350 to $6,750 and decrease revenue expectations by $1,460 to $75,040. These actions increase the surplus for this department by $3,890 to $68,290;
- Leave all Merchandising Department expenses and revenues unchanged;
- Increase Business Administration Department revenues by $5,000 to $6,500 and leave expenses unchanged. These actions reduce the deficit for this department by $5,000 to $83,530.

Heath moves that the budget be amended as proposed, Gibb seconds. Unanimous in favor.

IV. Music

Ruffer reported that he had attended the GALA Choruses Music Director's Workshop and met with Stan Hill from San Francisco to discuss the joint concert in June and with Barry Oliver concerning 3-way concert next season. He proposed that we accept an invitation for a 3-way concert with Boston and New York in March of 2001.

Boykin moves to accept the NY, Boston, DC concert proposal for March 2001. Herman seconds. Unanimous in favor.

The Rehoboth concert preparation is ongoing. The Rainbow Choral of Wilmington, DE will perform a short set during the concert.

V. Director Search Update

Vignali reported that the Search process has moved into the evaluation period and should conclude by March 8. In April, auditions will begin with interviews being scheduled. Preliminary interviews will be with 5 of the 9 submissions.

VI. Executive Director's Report

See written report for details. Perkins indicated that a grant has been given by BTH for the sum of $650. He reported on the March on Washington concert gala event proposed at which we would be the opening and closing of a glitzy production. Perkins said that DC Cowboys have decided that they cannot wait any longer for a possible unification with FCPAA due to grant awards that force them to apply for their own 501c3 status.

VII. President's Report

Lewis reported that Michael Smith has accepted the invitation to chair the Circle of Excellence Committee.

VIII. Sign Interpreter Fees

After careful review of the budget, plus the costs/merits of interpreting the next concert ($1,500 a year) and reviewing the production logistics of this particular concert, it was proposed that a sign interpreter not be used for March. Considerable discussion ensued; Ohnmacht indicated that an interpreter projected the image of accessibility to the audience and that special funding should be sought to pay for this service. Herman indicated that we should market Gallaudet in the future when we have in interpreter and that we should ask for underwriting of the service next year. Carpenter expressed concern that not having an interpreter could negatively effect audience development, community outreach, and production value of the concerts.

Vignali moves that due to production considerations for the March concert, for this concert only, that we do not employ an interpretive services for the hearing impaired. Marshall seconds. Majority in favor, one nay vote, and one abstention noted.

IX. Old Business

In the last meeting Heath asked for a report on loose ends concerning the various items:

- Survey on Cole Porter - A preliminary compilation of the results were sent to Darrell and Jeff on June 20th. Perkins sent additional surveys that had arrived in the mail after the concert. No follow up since.
- Administrative Assistant post: - Perkins received one response (Dec 9) from the Blade ad -- called and left a message but the women never called back.
- Future Search: All of the notes were compiled and charts from the weekend were collected by and were to be produced a draft report. The committee met last in mid-January, missed a Feb 1 99 deadline. The Future Search consultants wanted to reconvene the committee this summer or early fall, but have been stymied without that report.
- San Francisco Coordination - Dean Lester is handling.
- Website redesign – Carpenter and Rosendall will publish a new design shortly.
- Memorial Quilt – Lack of Chorus interest in the project
- *Rehoboth Coordination - Dean Lester is handling chorus housing/transportation, etc. Perkins is handling interface with SCAC.

X. Caucus Session Held

A caucus session was held to build support for a new monetary fund. No commitments were made at this time.

XI. Adjournment

Peirce moves for adjournment, McGraw seconds, Unanimous in favor.

Respectfully submitted,

Jerry Carpenter -- Secretary, FCPAA

GMCW affirms the Gay experience and promotes a culture of diversity through musical and performance excellence